

IV. Consent

D. Requests from SSN holder's Parents or Legal Guardians

The Permitted Entity can submit SSN Verification requests based on a Written Consent signed electronically by the legal guardians of adults, and parents or legal guardians of children under age 18 when two criteria are met: The parent or legal guardian has signed a Written Consent and the parent or legal guardian has submitted documentation to the Permitted Entity that proves the relationship. If the request is for a minor child (under age 18), a parent or legal guardian must sign the Written Consent and provide a birth certificate or court documentation proving the relationship. If the request is for a legally incompetent adult, a legal guardian must sign the Written Consent and provide court documentation proving the relationship.

The Permitted Entity may accept Written Consent signed by a third party with power of attorney only if the SSN holder signs the papers granting the power of attorney and those papers state exactly what information SSA can disclose to the Permitted Entity. A third party without a power of attorney or with a power of attorney that does not meet the criteria described in this section (e.g., a spouse, an appointed representative, an attorney) is not authorized to execute Written Consent on the SSN holder's behalf.

The Permitted Entity shall retain proof of the relationship, e.g., a copy of the birth certificate or court documentation proving the relationship. The evidence of the relationship should be stored in such a manner that an auditor could ascertain whether the Permitted Entity had both the Written Consent and evidence of the relationship before requesting SSN Verification from SSA.